

Miss Mona's School of Dance & Performing Arts

Student Registration Form

Salem Location

840 West Main St / West Salem Plaza
Salem, VA 24153
540-387-9575

Vinton Location

116 Jefferson Ave
Vinton, VA 24179
540-343-9575

Students Name _____ Date _____

Parents Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ e-mail _____

Birth Date _____ School _____ Grade _____

Mothers Employer _____ Phone _____

Fathers Employer _____ Phone _____

Previous Dance Training? Yes No If answer is yes, where? _____

Previous Student at Miss Mona's? Yes No If answer is yes, when? _____

Is there any day or time that you **cannot** attend class? _____

****PLEASE READ AND SIGN POLICIES ON THE BACK SIDE OF THIS FORM****

INSURANCE WAIVER

I agree that I will not hold Miss Mona's School of Dance & Voice, it's faculty, staff or it's landlord liable for any illnesses or injuries that occur while attending dance classes, nor will they be responsible for loss or damage to personal property.

Signature of Parent or Guardian _____
(or student if over age 18)

OFFICE USE ONLY

CLASS #1 M T W T F Time _____ Cost _____

CLASS #2 M T W T F Time _____ Cost _____

CLASS #3 M T W T F Time _____ Cost _____

CLASS #4 M T W T F Time _____ Cost _____

CLASS #5 M T W T F Time _____ Cost _____

Total Tuition _____

POLICIES

REGISTRATION FEE

A \$15.00 fee is required with the registration form to reserve class space. The registration is not considered complete until this fee is paid. This fee is non refundable

REFUNDS

Refunds are only given due to serious illness or surgery, or when a student has moved out of state. After the first or second class, if a beginner student does not work out in class we will also give a partial refund, but this rarely happens. If a parent finds out that the family will be moving out of state you will need to pay the monthly tuition and we will issue a refund for classes that will not be attended. Refunds are not given just because the student no longer wants to take classes.

TUITION

Tuition for each month will be due during the first week of each month. Tuition remains the same whether it is a standard month, a 5 week month, or a 3 week month, and regardless of absences.

LATE CHARGES

A compounded late charge of \$10.00 per month will be strictly enforced. Lesson money is due on the FIRST LESSON OF EACH MONTH. If a student is absent on the first lesson of the month the late charge does not apply. There will be absolutely no exception to this rule. Late Charges will be assessed every month the outstanding balance remains due. If it is necessary for the account to be referred to an attorney for collection there will be attorney fees of thirty-three and one-third (33 1/3%) of the unpaid balance plus all court costs.

RETURN CHECKS

There will be a service charge for \$30.00 on all returned checks

SAFETY

Please be prompt in picking up your child after class. Students are not allowed to leave the school premises unless picked up by a parent. All students are to stay inside the studio.

PICTURE RELEASE

Miss Mona's School of Dance and Performing Arts has my permission to use my child's picture for advertising and publicity purposes unless otherwise noted on this form.

RECITAL

Our recital is usually held at the end of May. Please reserve that week now because your child could be involved in rehearsals that last week.

- a. It is the policy of the school to have a recital every year or every other year.
- b. All students are entitled and encouraged to be in recital, but it is not mandatory.
- c. NO ONE IS ALLOWED TO MISS STAGE REHEARSALS
- d. Costumes are paid for by the students - we either order them or have a dressmaker make them
- e. A deposit is taken and the balance is paid for before the costumes are given out. Deposits on costumes can be made anytime during the dance session. If you are paying tuition or other charges at the same time you are making a costume deposit, please specify on your check the amount that is to be applied to the costumes. Costume deposits are not refunded after February 1st.
- f. Our policy regarding recital fees or tickets will be discussed during parent meetings prior to recital. The recital fee is non refundable.
- g. A recital commitment slip will need to be signed by a parent or guardian for all children that will be participating in the recital. Once the commitment slip has been signed you will be responsible for all of your outstanding recital balances including costumes and recital fees, even if your child does not participate in the recital.

I have read and agree to comply with the above policies of the studio

Signed _____ Date _____